

Minutes to Regular Meeting
Campbell County School District
Board of Trustees
December 14, 2021 Page 1

- Call to Order The meeting was called to order by Chairman Anne Ochs at 6:00 PM in the Board Room at the Educational Service Center with the following trustees also present: Linda Bricker, Ken Clouston, Lisa Durgin, David Foreman, Joe Lawrence, and Larry Steiger.
- Others participating in the meeting include: Dr. Alex Ayers, Superintendent; Mr. Kirby Eisenhauer, Deputy Superintendent; Mr. Dennis Holmes, Associate Superintendent for Instructional Support; Dr. Larry Reznicek, Human Resources Manager; Mr. Frank Stevens, attorney; and Tracy Peterson, Secretary to the Board.
- Also present: Jake Goodrick, Amy Paulson, Lindy Watt, Travis Heitmann, Sean Melters, Phil Lewis, Kristi Lewis, Brandon Crosby, Megan Petersen, Priscilla Hixson, Patsy Gray, Wendy Clements, Michael Lunberg, Roy Holdeman, Pat Collins, Coleen Miller, Erica Mund, and Paula Steiger.
- Additions or Changes to the Agenda There were no additions or changes to the agenda.
- Wyoming School Boards Association Awards Dr. Ayers recognized school board member Mr. Foreman who was appointed at the Wyoming School Board Association conference as a new member of the 2021 All Wyoming School Board. Dr. Ayers presented Mr. Foreman with the Wyoming School Boards Association *Award of Distinction Level II*. Dr. Ayers also presented Dr. Lawrence with the Wyoming School Boards Association *Award of Distinction Level I*. The entire board was presented with the Wyoming School Boards Association *Standard of Excellence Award* for 2020 and 2021.
- Reorganization of Board Election of Officers Chairman Ochs turned the meeting over to Dr. Ayers for election of officers. Dr. Lawrence made a motion to elect Anne Ochs as chairman, and Mr. Foreman seconded the motion. The motion carried unanimously. The meeting was turned back over to Chairman Ochs. Mr. Foreman nominated the following slate of officers: Lisa Durgin as vice-chairman, Ken Clouston as treasurer, and Joe Lawrence as clerk/assistant treasurer, with no other nominations, the motion carried unanimously.
- Meetings: Times and Dates Mrs. Bricker made a motion to establish the Board meeting times and dates as 6:00 PM on the second and fourth Tuesdays of each month. Mr. Foreman seconded the motion, and the motion carried unanimously.
- Depositories Dr. Lawrence made a motion to designate ANB Bank, First Interstate Bank, First National Bank of Gillette, First Northern Bank of Wyoming, US Bank, and Wyoming Government Investment Fund as depositories for Campbell County School District. Mr. Foreman seconded the motion, and the motion carried unanimously.
- Newspaper Mrs. Durgin made a motion to establish The News-Record as the official newspaper for Campbell County School District. Mr. Foreman seconded the motion, and the motion carried unanimously.
- Re-Adoption of Policies Dr. Lawrence made a motion to re-adopt the policies contained in the official district policy listing and rescind all old policies-determination as found only in the board meeting minutes. Mrs. Bricker seconded the motion, and the motion carried unanimously.
- Legal Counsel Dr. Clouston made a motion to designate Stevens, Edwards, Hallock, and Carpenter PC as the legal counsel for Campbell County School District. Mr. Foreman seconded the motion, and the motion carried unanimously. Campbell County School District Attorney Frank Stevens requested that Carpenter be removed from the office title, as he is no longer at their office.
- Appointments Chairman Ochs retained the current slate of trustees to serve on committees as follows:

- Board of Cooperative Higher Education Services – David Foreman, Joseph Lawrence, and Larry Steiger
- Northeast Wyoming Board of Cooperative Educational Services – Linda Bricker
- Audit Committee –David Foreman
- Juvenile Support Partnership – Larry Steiger
- Wyoming School Boards Association – David Foreman
- Legislative Liaison – Anne Ochs
- Budget Priorities Committee – Ken Clouston, Lisa Durgin, and Anne Ochs
- Policy Committee – Larry Steiger
- Community Behavioral Health Committee – Joseph Lawrence
- Aquatic Center Committee – Linda Bricker, David Foreman, and Larry Steiger

Financial Disclosure Trustees completed the financial disclosure form as required by state statute and turned their forms in to Mrs. Peterson.

Academic Reports Meadowlark Elementary Principal Lindy Watt provided an academic report for Meadowlark Elementary School.

Recluse Elementary Principal Travis Heitmann provided an academic report for Meadowlark Elementary School.

Early Childhood Instructional Facilitator Amy Paulson provided a report on the early childhood programs in the district.

CONSENT AGENDA A motion was made by Mr. Foreman and seconded by Dr. Lawrence to approve all items on the Consent Agenda. The motion carried unanimously. Dr. Clouston abstained from voting on warrant #385468 payable to Gillette Physical Therapy; and Mr. Foreman abstained from voting on warrant #385465 payable to him.

Minutes Minutes of the November 9, 2021 Board of Trustees regular meeting were approved.

Minutes of the November 9, 2021 Board of Trustees special board dinner meeting were approved.

Human Resources Actions The following actions taken by the Human Resources Department were approved:

EDUCATION SUPPORT PERSONNEL

<u>Resignations</u>	
Tommy Barnett	Skilled Maintenance –Mechanic/Maintenance
Samantha Butterfield	Safety Patrol/Transportation
DaNelle DuVall	Bus Driver/Transportation
Daphne Dyck	Office Clerk/Rozet
Brandy Elizaldi	Bus Driver in Training/Transportation
Jocelyn Espejel	ESL Assistant/CCHS
Russel Fuhr	Bus Driver in Training
Tara Glass	Dispatcher/Transportation
Kimberly Harding	Safety Patrol/Transportation
Kayla Hartwell	Special Programs Ed. Asst./Hillcrest
Jennifer Hedman	Safety Patrol/Transportation
Ashley Huether	Recreation Grants Bookkeeper/ESC
Darcy Idler	SPEA – ED/Prairie Wind
Nichole Ivester	Warehouse Assistant/Nutrition Services
Kerena Jacquot	SPEA – ED/Prairie Wind
Kira Johnson	Bus Driver/Transportation
Tania Johnson	SPEA – High Needs/CCHS

Tripolyn Johnson	Custodian/CCHS
Tammie Jones	Title I Asst./Rozet
Claudette Kahl	Technology Asst./Paintbrush
Linda Larsen	Safety Patrol/Transportation
Nestor Mattana	Bus Driver/Transportation
Julie Mayer	Sanitizer/Rozet
Robert Noriega	Bus Driver in Training/Transportation
Chrisandra Nowlin	Bus Driver in Training/Transportation
Ashley Olvera	Bus Driver in Training/Transportation
Rebecca Olsen	Safety Patrol/Transportation
Deann Pilcher	Safety Patrol/Transportation
Tiffany Schatz	Instructional Asst./Wagonwheel
Monica Sidener	Elementary Office Clerk/Hillcrest
Stephanie Simmons	Custodian/Conestoga
Carol Sullins	Bus Driver in Training/Transportation
Charles Wallace	Groundskeeper – Custodian/CCHS
Adah Wiltse	Student Support Services Secretary/LLC
Theresa Yingst	Elementary Head Custodian/Conestoga

Terminations

Shelly Monteleone	Special Programs Ed. Asst./Rozet
Kimberly Ness	Sanitizer/Lakeview

New Hires - Regular

Andreana Armstrong	Instructional Asst./Paintbrush
Loretta Bruce	Special Programs Ed. Asst./Sage Valley
Jerre Cathey	Instructional Asst. – Study Hall/Twin Spruce
Cara Cundall-Binder	Instructional Asst./Rozet
Robert Cowan Jr.	Safety Patrol/Transportation
Suzanne Darr	Special Programs Ed. Asst./Conestoga
Kaley Finn	Custodian/Conestoga
Ronald Fogleman	Assistant Cook/Nutrition Services
Martha Garcia	Custodian/TBHS
Emily Lucero	Instructional Asst – Study Hall/Sage Valley
Madason Malone	Behavior Asst/Paintbrush
Kimbra Mego	Library/Media Asst./Sunflower
Hayley Miller	Elementary Office Clerk/Rozet
Loria Nedved	Safety Patrol/Transportation
Alexis Ordaz	SPEA – ED/Paintbrush
James Peyrot	Custodian/Buffalo Ridge
Daniel Roldan	Custodian/Twin Spruce
Amanda Safford	Nutrition Services Assistant/Nutrition Services
Kathy Stiens	Safety Patrol/Transportation
Kristin Thielen	Instructional Asst./Hillcrest
Caleb Thrall	SPEA – ED/Prairie Wind
Ana Valeriano	Bus Assistant/Transportation
Vanessa Villegas	Special Programs Ed. Asst/Meadowlark

New Hires – Substitutes/Temporaries

Kristina Aguirre	Bus Driver in Training/Transportation
Peggy Freshour	Substitute Bus Driver/Transportation
Kenneth Fugate	Bus Driver in Training/Transportation
Evelyn Hendricks	Substitute Bus Driver/Transportation
Janice Henning	Bus Driver in Training/Transportation

Kimberly Ness
Ashley Olvera

Sanitizer/Lakeview
Bus Driver in Training/Transportation

Transfers

Lynda Archambault

FROM: Bus Driver in Training/Transportation
TO: Bus Driver/Transportation

Jessica Dobyns

FROM: Instructional Asst. – Study Hall/Sage Valley

Jody Fakler

TO: Data Clerk – Junior High/Sage Valley

Richard Friesen

FROM: High School Office Clerk/CCHS

Nickolas Gliem

TO: Instructional Assistant/Westwood

Karen Green

FROM: Bus Driver in Training/Transportation

Helen Hight

TO: Bus Driver/Transportation

Hannah Hillius

FROM: Bus Driver in Training/Transportation

Angel Hanson

TO: Bus Driver/Transportation

Dawson Hulings

FROM: Custodian/Conestoga

Trenton Johnson

TO: Elementary Head Custodian/Conestoga

Rachael Kimberling

FROM: Bus Driver/Transportation

Karen Kinnear

TO: Substitute Bus Driver/Transportation

Rhiannon Lamb

FROM: Finance Specialist/ESC

Melissa Lowe

TO: Recreation Grants Bookkeeper/ESC

Sean Mathes

FROM: Library/Media Asst./Sunflower

Brandon Mehling

TO: Elementary Office Clerk/Sunflower

Jessica Platt

FROM: Skilled Main. – Grounds/Maintenance

Caden Shields

TO: Skilled Main. – Irrigation Specialist/Maintenance

Corby Shields

FROM: Assistant Cook/Nutrition Services

Kirstie Sloan

TO: Warehouse Assistant/Nutrition Services

Jennifer Toland

FROM: ESL Assistant/CCHS

Stacia Wise

TO: ISDP Director/CCHS

FROM: SPEA – High Needs/Pronghorn

TO: Special Programs Ed. Asst./Pronghorn

FROM: Bus Driver/Transportation

TO: Substitute Bus Driver/Transportation

FROM: Bus Driver in Training/Transportation

TO: Bus Driver/Transportation

FROM: Asst. Supv. Bldg.-Grds./Maintenance

TO: Supervisor of Bldg.-Grds./Maintenance

FROM: Mill-Locksmith Lead/Maintenance

TO: Asst. Supv. Bldg.-Grds./Maintenance

FROM: Special Programs Ed. Asst./Sage Valley

TO: SPEA – ED/Sage Valley

FROM: Skilled Main.-Irrigation

Specialist/Maintenance

TO: Skilled Main. – Mechanic/Maintenance

FROM: Skilled Maintenance – HVAC/Maintenance

TO: Maintenance HVAC – Lead/Maintenance

FROM: Bus Driver in Training/Transportation

TO: Bus Driver/Transportation

FROM: Bus Driver in Training/Transportation

TO: Bus Assistant/Transportation

FROM: Special Programs Ed. Asst/Pronghorn

TO: SPEA – High Needs/Pronghorn

CERTIFIED

Resignations

Abbie Allen
James Bydlon
Sarah Hohnholt
Maria Ruiz Tejero

Speech Pathologist/.5 Meadowlark & .5 Wagonwheel
Exc. Child Specialist – Autism/TBHS
Guidance Counselor/Meadowlark
Sixth Grade Teacher – DLI/Stocktrail

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Andrew Young Social Studies Teacher/CCHS

New Hires - Regular

Erin Fulton Science Teacher/CCHS

New Hires Substitutes/Temporaries

Lidia Aguilar Contreras	Substitute Teacher/All Schools
Dakota Andrew	Substitute Teacher/All Schools
Anna Antuna	Substitute Teacher/All Schools
Stacia Apodaca	Substitute Teacher/All Schools
BreAnne Arnesen	Substitute Teacher/All Schools
April Bankert	Substitute Teacher/All Schools
Jessica Bardell	Substitute Teacher/All Schools
Bre'allan Bartell	Substitute Teacher/All Schools
Rebecca Borges	Substitute Teacher/All Schools
Holly Bray	Substitute Teacher/All Schools
Kylie Brown	Substitute Teacher/All Schools
Sonia Clements	Substitute Teacher/All Schools
Angela Cope	Substitute Teacher/All Schools
David Cox	Substitute Teacher/All Schools
Laura Cox	Substitute Teacher/All Schools
Kindal Cunningham	Substitute Teacher/All Schools
Madison Dayton	Substitute Teacher/All Schools
Christopher Edwards	Substitute Teacher/All Schools
Erin Gauthier	Substitute Teacher/All Schools
Cass Gonzalez	Substitute Teacher/All Schools
Baylee Hamlin	Substitute Teacher/All Schools
Travis Haney	Substitute Teacher/All Schools
Whitney Hendryx	Substitute Teacher/All Schools
Charlene Huckins	Substitute Teacher/All Schools
Samantha Hughes	Substitute Teacher/All Schools
Christopher Leisy	Substitute Teacher/All Schools
Jami Maciejewski-Johnson	Substitute Teacher/All Schools
Lydia Martinez-Bartell	Substitute Teacher/All Schools
Stephanie Moerkerke	Substitute Teacher/All Schools
Michelle Nichols	Substitute Teacher/All Schools
Carol Olson	Substitute Teacher/All Schools
Kiara Overfield	Substitute Teacher/All Schools
Daxton Palu	Substitute Teacher/All Schools
Jenna Plessner	Substitute Teacher/All Schools
Taylor D. Reynolds	Substitute Teacher/All Schools
Taylor J. Reynolds	Substitute Teacher/All Schools
Jennifer Snyder	Substitute Teacher/All Schools
Erica Tedford	Substitute Teacher/All Schools
Paige Walker	Substitute Teacher/All Schools
Lluvia Williams	Substitute Teacher/All Schools
Robert Young	Substitute Teacher/All Schools
Greta Villarreal	Substitute Teacher/All Schools

Extra Duty Resignations

Jude Baumert	7/8 Cheerleading Coach – Fall/Sage Valley
Jude Baumert	7/8 Cheerleading Coach – Winter/Sage Valley
John Bayles	Asst. Volleyball Coach/TBHS
Jolene Durand	Play Assistant/WJSH
Jason Hedrix	7/8 Volleyball Coach/Sage Valley
Chelsea Posten	7/8 Track Coach/Twin Spruce
Andrew Young	Secondary Social Studies Facilitator/LLC

Andrew Young 7/8 Track Coach/Twin Spruce

Extra Duty Recommendations

Jolene Durand	Play Director/WJSH
Karen Johnson	7/8 Boys Soccer Coach/Sage Valley
Joel Morgan	Asst. Girls Basketball Coach/WJSH
Chelsea Posten	7/8 Girls Soccer Coach/Sage Valley
Brittany Shaw	7/8 Track Coach/Sage Valley

Warrants

The following warrants were ratified and approved:

Payroll Warrants	230174 - 230360
Combined Fund Warrants	385008 - 385485
ACH Combined Funds	1364-1365
ACH Combined Funds	1409
ACH Nutritional Services	1410
Major Maintenance Warrants	8648 - 8681
Nutritional Services Fund Warrants	12365 - 12399
Insurance Warrants	4438 - 4448
Student Activities Warrants	37120 - 37132
TBHS Activities	1721 - 1723
WJSH Activities	1432

Bids and Quotes

The following bids and quotes were ratified and approved:

1. Colored Copy Paper was awarded to Wyoming Office Products in the amount of \$40,870.06.

The following bids and quotes were approved:

1. Scoreboards were awarded to Daktronics in the amount of \$22,798.00 and installation of scoreboards to Nix Signs, Co., LLC in the amount of \$7,800.00.
2. Bathroom Partitions were awarded to Architectural Specialities LLC in the amount of \$86,307.80.
3. Lavatories Replacement: Construction Doc (\$2,500.00), Bidding (\$2,000.00), Construction Administration (\$2,100.00); and IT Room Wall Replacement: Investigate (\$2,600.00) were awarded to Arete Design Group for a total of \$9,200.00.
4. Mechanical Room Ventilation was awarded to Air-Tech Heating & Air Conditioning, Inc., in the amount of \$24,679.00.
5. Stockroom Supplies were awarded to Pyramid School Products (\$12,845.05), Quill LLC (\$10,072.78), and School Speciality LLC (\$9,121.01) for a total of \$32,038.84.
6. Goal Posts were awarded to Sportsfield Specialities in the amount of \$12,225.00.

Contracts and Agreements

The following contracts and agreements were approved:

1. Thunder Basin High School DJ Services Contract with Maine Act Entertainment, LLC
2. Westwood High School Strategic Partnership Agreement with Gillette College Foundation and Gillette Community College District
3. Facility Use Agreement with Mallo Camp
4. School Nutrition Programs (SNP) Vended Meals Agreement
5. Twin Spruce Junior High School Football Field Survey with KLJ
6. Sage Valley Junior High School Football Field Survey with KLJ
7. Special Education Residential Services Agreement Addendum with Northeast Wyoming Board of Cooperative Educational Services-Powder River Basin Children's Center
8. In Touch Merchant Processing Agreement with CardConnect
9. Related Services Agreement for Students with Disabilities with Counseling Associates
10. Renewal Agreement with LightSpeed MDM
11. Related Services Agreement for Students with Disabilities with Amy Steel

Resolution to Conduct
Business

The following resolution was adopted:

"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of December 14, 2021 and January 11, 2022.

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;

AND, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of January 11, 2022;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 14th day of December 2021 and will be effective as of December 14, 2021.

Policies

Revisions to Policy 5020 Homeschooled and revisions to Administrative Regulation 5020-R Homeschooled were approved.

Review with no changes to Policy 5030 Placement of K-12 Students from Non-Accredited or Out-of-State Schools and revisions to Administrative Regulation 5030-R Placement of K-12 Students from Non-Accredited or Out-of-State Schools were approved.

Revisions to Policy 5050 Advanced Grade Level Placement and Administrative Regulation 5050-R Advanced Grade Level Placements were approved.

Grants

Approval was given to apply for the following:

- Suicide Prevention Grant
- WDE WorkPlace Discovery Grant
- American Rescue Plan (ARP)
 - ESSER III
 - Additional IDEA Funding
 - Additional McKinney Vento Funding

Approval was given to accept the following:

- Governor's Funding for Sanitizers and Custodial Training
- Albertson's Foundation Grant Donation to Westwood High School

Student Expulsions

Students #9-14 were expelled for one calendar year with early re-admittance under strict probation.

Students #8, 15, and 16 were expelled for one calendar year.

Surplus Requests

Administration approved surplus and recycle of obsolete and outdated items.

**CONSENT AGENDA
ENDS**

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Audit Report	Paula Steiger with Bennett, Weber, & Hermstad, LLP provided an overview of the Comprehensive Annual Financial Report (CAFR) for the 2020-2021 fiscal year. She noted the highlights of the report including revenues, expenditures, and current financial position. Dr. Lawrence moved to accept the CAFR and Mr. Foreman seconded the motion. The motion carried unanimously.
Facility Update	Mr. Holmes provided a facility update. The maintenance department is in the process of ordering supplies for spring and summer projects. The city and county arborists conducted studies on the two spruce trees planted in 1934 in front of Twin Spruce Junior High School. Due to safety concerns, the recommendation is the trees be removed. The trees are iconic in the community, and to preserve their history, Mrs. Durgin suggested an item be created from the wood of the trees to display in the school.
Legislative Update	Mr. Holmes provided a legislative update. The Joint Education Committee continues to review legislation regarding the K-3 reading assessment. The Joint Appropriations continues to review budgets, and funding for Little Powder School is still in place.
Public Comments	There were no public comments.
Trustee Celebrations	Chairman Ochs shared she is thankful to come to the board meetings and is grateful for our hard-working board and administration and all we do for our students. The board rewarded all employees for their hard work with a "Jeans Week" for the scheduled workdays within the holiday break.
Adjournment	With no other business before the board, the meeting was adjourned at 7:02 pm.

Secretary
Tracy Peterson

Chairman

Clerk